

**Application Instructions:**

All blocks are fill-in enabled and character locked. **Applicants must fit all information into the allotted space.** The application can be no longer than 5 pages. Applications that have been modified to go beyond 5 pages and any attachments (except the required map) will not be considered by the review committee. **Application guidelines by box number:**

**Box 1** Basic applicant information.

**Box 2** Project information includes basic information about location, CWPP, ect.

– Total Treated Acres and Cost Per Acre (total treatment acres/ total project cost = CPA); please note these fields are automatically calculated.

– Latitude and longitude (<http://www.census.gov/cgi-bin/gazetteer> ) Click the word “Map” to find specific location. Click a spot on the map to find Lat-Long. You may also determine the Congressional District for this area by turning this feature “On,” which is located to the left of the map.

**Box 3** The project area description should give a **brief** overview of the project and details or specifics.

**Box 4** The project timeline should include: begin/end dates, milestones, quarterly accomplishments, etc.

**Box 5** The scope of work should explain exactly how the grant dollars will be spent on this project. Unlike the overview, this will provide the specific details of the project. Please remember to be concise.

**Box 6** Clearly show collaborative elements and partners associated with the project.

**Box 7** Project longevity, planned maintenance, and monitoring for specified amount of time. Identify change of fuels condition and length of time treatment will be effective.

**Box 8** The Check box must be selected to indicate if the project is going to include biomass utilization. Questions 1 through 3 in Box 8 must be answered to demonstrate the quantity, value, and manner of the marketing or utilization of biomass production.

**Project Budget Page** The totals in these boxes add automatically when all data is entered into the fields. You must press enter or tab to the next box before it will automatically add.

**Grant Criteria for Scoring Eligibility Considerations:**

<ul style="list-style-type: none"> <li>➤ Project is identified in a CWPP completed by February 8, 2008</li> <li>➤ Adjacent to a federal land fuels reduction project planned within the next three years</li> <li>➤ In a high-risk area as identified in the statewide risk assessment</li> <li>➤ The federal share of the project budget is a maximum of \$200,000</li> <li>➤ Have collaborative match of at least 50 percent of the total project budget (may include in-kind)</li> <li>➤ Include an electronic map clearly identifying the project area on non-federal ground and the adjacent federal project or projects (must be smaller than 2 Mb)</li> </ul>	Yes = Eligible	No = Ineligible
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**Eligible applications will be scored based upon:**

1	Is this project achievable? (time, goals, budget, etc.)	Yes = 1	No = 0
2	Is this project measurable? (# of acres treated, method of treatment)	Yes = 1	No = 0
3	Is the applicant clearly showing collaborative elements and partners? (confidence level)	Yes = 1	No = 0
4	Does the application clearly demonstrate an independent project, with longevity sustained through effective maintenance, which does not require federal money?	Clearly Defined = 2	Mentioned but not defined = 1 None = 0
5	If the applicant is utilizing biomass is there a measurable quantity and value of an end-result product clearly defined?	Clearly Defined = 2	Mentioned but not defined = 1 None = 0